* How Much Time Do You Get To Impress Employer?
* The Software Testing market is becoming very competitive and getting the job is even more difficult. For a single QA job position, recruiters are getting hundreds of Quality Assurance Tester resumes.
* You must stand out from the crowd and write a good resume is the very first opportunity to do so. Recruiters don't have time to read all the resumes thoroughly. Your resume will be quickly scanned within a few seconds.
* Do you know that the employer spends only 20 to 30 seconds to review your resume? To get it noticed in such a short time frame your resume must be appealing, organized, and error-free.
* Does that make sense? To make a first good impression on the prospective employer you must represent yourself effectively on the first page of your resume, rather the first half page of your resume is very important to make or break it.
* I see so many candidates pay very little or no attention to writing a good resume. They just copy and paste other's resumes without even bothering to change their interests and hobbies. Remember, no matter how talented you are, if you don't present your skills properly in the resume, no one is going to see your talent.
* How to Make a Great First Impression?
* Many candidates write the whole story about themselves without thinking about what the employer wants. First focus on the employer's need. Read the job openings carefully. Note down all the job requirements. Judge yourself based on these requirements. Prepare the list of your skills matching job requirements and highlight these skills on the first page of your resume.
* **How to Maximize Your Chances of Getting an Interview Call?**
* Make sure you have a clearly stated job objective mentioned on top of your resume. Keep it short one or two lines and avoid writing irrelevant clichés. Fresher’s always need to keep different versions for different jobs. **For Example,** If you are applying for a Software Testing position highlight Software Testing skills at a prominent place in your CV.
* **What if you don't have a Software testing experience?**  
  If you are an experienced software tester then you shouldn't have any problem writing your project details.
* **How can fresher’s looking for Software testing jobs get relevant experience?**
* **#1)** The answer is simple. Get some experience by working on dummy projects available on the internet. Search for online dummy projects (**For Example,**Inventory Management Software) and download test software and all available documents. Follow the complete testing process like:
* Requirement Analysis,
* Writing Test Cases,
* Executing Test Cases,
* Logging Defects and,
* Preparing Test Reports
* If possible get your work evaluated by experienced software testing professionals.
* **#2) By adding dummy projects learned from Software Testing courses:**  
  If you have joined any software testing course to learn manual testing and automation tools then you can put this dummy project experience in your resume, which may range from 1 to 6 months.
* This way you will have at least some experience to put in your resume rather than keeping the experience section entirely blank. This will be an added advantage from other fresher's resumes.
* How to Write Project Details in the Tester/QA Resume?
* In the job, the experience section writes details of projects you worked on. Write project details with the following headings:
* Project name:
* (Optional) Client name:
* Project Description: (Brief project overview in 2-3 sentences)
* Environment: (mention Software Coding Language, Testing tools, etc.)
* Team size:
* On job accomplishments: (mention all key responsibilities)
* What Should I Put In Resumes If I Have A Gap In My Career?
* Don't hesitate to put a valid reason for any gap in your career. Also, you shouldn't have any problem getting a job after the gap in your career. There could be thousands of reasons for the career gap like – enjoying holiday, relocation, handling the family business, skill upgrade, maternity, etc. Be honest and I'm sure you will easily convince the interviewer about your career gap.
* On-The-Job-Accomplishments On The First Page Of Your Resume
* Convince the employer that you have problem-solving skills by giving some real-time examples from your work experience. Clearly, state what was the problem and how you solved that problem at the workplace. Prepare some solid examples to support your claims.
* You can put these examples in your resume also. Also, be ready to answer all relevant questions asked by the interviewer for your accomplishments. **For Example,** “When I joined so and so the project in my company I saw the work was ad-hock and there wasn't any standard software testing process.
* I took the initiative building a standard software testing process that fits our project needs. By this streamlined process, we managed our time effectively and started concentrating more on main software testing tasks”.
* Mention Relevant Modules/Subjects You Studied
* This will matter most for fresher’s. For software testing positions candidates having computer networking and system administration skills are preferred. If you studied any subject or completed any course related to computer networking and system administration then add it to your resume.
* If you have Linux/Unix operating system knowledge then put it in a relevant-skills section of your resume.
* Software Testing Certifications and Training
* Software testing certification is an added advantage for all testing and QA positions. Rather, testing certifications like ISTQB, CSTE, etc. are mandatory criteria for most of the companies. Always keep learning and equip yourself with the necessary tools and skills so that you will never face any job problem in the future.
* If you have completed any software testing course or diploma after your graduation or post-graduation then put it under the “Skill Upgrade” section of your resume.
* How To Learn Software Testing Skills To Put On The Resume?
* IF you don't have the necessary relevant skills to add to your resume then learn those skills online. Like for software testing, jobs learn defect tracking and test management tools. You can get all open-source Software Testing tools online. Download widely used open-source tools and start practicing at home.
* Sample Software Testing Resume Essential Parts
* Personal details (Name, email, and contact) at the top
* Career objective – not more than two lines
* Educational qualification – in reverse chronological order (Latest education first)
* Skill upgrade details – like testing certifications, training, computer networking, and System administration skills
* Work experience – in detail for each employer and project
* Interests and significant achievements
* Additional personal information like marital status, Passport details etc not more than 3 details.
* Tips For Writing Effective Software Testing Resume
* **Software testing resume format tips:**
* **1)** Keep CV brief but comprehensive in expression  
  **2)** keep in mind – Single spelling error is sufficient to reject your resume. Spell check twice.  
  **3)** CV should be easily readable  
  **4)** Make a clear job objective  
  **5)** Highlight relevant skills  
  **6)**Do not put fake experience or skills  
  **7)** Focus on what employer's need and prepare your resume with relevant skills you possess.  
  **8)** Always think from the employer's perspective. Think about what the recruiter will expect from the job position.  
  **9)** Avoid table structure. Use tables to mention your qualifications and skills only.  
  **10)** Do not write a resume more than 3 pages unless you are applying for the team lead or managerial positions.  
  **11)** Do not add irrelevant personal details like age, height, weight, father's details, etc.  
  **12)** No need to write ‘Curriculum Vitae' or ‘Resume' word at the top of your resume.  
  **13)** Do not use the word “I” while describing project responsibilities.
* **For Example,** Instead of “I wrote test cases..” use “Wrote test cases.)  
  **14)** Make sure you write your name, email address and phone number on top of the resume.  
  **15)** While writing education always starts with recent education first.  
  **16)** Write qualification details with columns – Education/Qualification, School/College, Year, Percentage/Grade, Class  
  **17)** Write relevant skills and on-job-accomplishments on the first page of your resume and work experience, educational details on the second page.
* **Most important** – Be ready to explain everything you put on your resume. On request, you must present necessary examples to the interviewer.